

Webquests

1. Go to **HCISD Homepage**, then **WHAT'S HOT**.
2. Double click on **WEBQUESTS**.
3. Click on either **TEMPLATE 1** or **2**.

4. Click on **FILE**, and then **SAVE AS**.



5. In WebPages everything has to go in the same folder, so if you don't have a folder, click on the **NEW FOLDER** button and create one now.

6. Give the page a name. The name should be all lower case with no spaces or characters. (EX: class, activity, etc.)

7. Click on File and Open File. Find the file you just saved and open it.

8. Click on File and Edit Page.

9. You can now begin replacing the paragraphs. The links have already been created for you.

10. If you have a *.jpg or *.gif file, be sure to copy it into the folder before inserting it into the page.

11. When you want to work on your page after closing it, you'll have to click on **FILE**, and then **OPEN FILE**.



12. After the file is open, you'll have to click on **FILE**, and then **EDIT PAGE** each time.

